

NOTICE OF MEETING

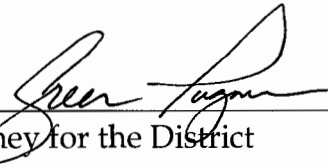
CYPRESS FOREST PUBLIC UTILITY DISTRICT

The Board of Directors of Cypress Forest Public Utility District will hold a regular meeting on Tuesday, December 3, 2019, at 4:00 p.m., at Cypress Forest Public Utility District's Administrative Building, 16215 Champion Forest Drive, Spring, Texas, to discuss and, if appropriate, act upon the following items:

1. Public comments, including correspondence from residents.
2. Consent Agenda: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member or member of the public so requests, in which event, the item will be removed and placed on the Regular Agenda.
 - a. Approve minutes.
 - b. Financial and bookkeeping matters, including payment of bills.
 - c. Tax assessment and collection matters, including payment of tax bills.
 - d. Operation of District facilities.
3. Approve audit for fiscal year end September 30, 2019.
4. Additional tax assessment and collection action items, if any, including delinquent tax collections, installment agreements, and items related to payment of tax bills.
5. Travel Reimbursement Guidelines and Director Expenses for Association of Water Board Directors winter conference.
6. Additional financial and bookkeeping action items, if any, including review of investments and budget items, and approve attendance at conferences or meetings.
7. Review and update Eminent Domain Report to the Texas Comptroller.
8. Adopt Resolution Establishing Additional Out-of-District Meeting Place and Changing District Office.
9. Matters related to homeowners associations, including tree maintenance, irrigation projects, and contract for security services.
10. Proposed development project for the Raveneaux Country Club tract, including actions related to the implementation of the Development Agreement, Lease Agreement, and communication with tenant regarding maintenance of lease tract.
11. Development, management, maintenance, and operations of parks and trails, including development of park facilities and features, communications with Harris County representatives, including purchase offer, approval of proposals and service agreements, consideration of donations, grant applications, and accessibility options, and approval of installation of waterlines and/or taps.

12. Engineering matters, including:
 - a. Capital Improvement Plan.
 - b. Design of facilities in the service area, including generator replacement and electrical system upgrades at Water Plant No. 2.
 - c. Approve plans and specifications and authorize advertisement for bids for construction in the service area.
 - d. Review bids and award contracts, and authorize execution of letter financing agreements for projects in the service area:
 - i. Sanitary sewer rehabilitation in Champion Forest Section 3.
 - e. Approve pay estimates, change orders, and final acceptance for construction in the service area:
 - i. Sanitary sewer collection line repairs in Champion Forest Sections 1 and 2, and Champion Drive trunk lines.
 - f. Rehabilitation of Cypresswood Drive trunk line manhole located in the esplanade at the Champion Forest Drive intersection.
 - g. Status of Federal Emergency Management Agency reimbursement application for Cypress Forest Park drainage repairs.
 - h. Deeds, easements, consents to encroachment, and requests for utility commitment letters.
 - i. Annexation requests.
13. Reclaimed Water Supply project, including reports, proposals, agreements, and/or easements related to design of the District's proposed storage and distribution facilities, if any.
14. Operations of Kleinwood Regional Wastewater Treatment Plant and the Kleinwood Joint Powers Board meeting.
15. Additional District facility operations action items, if any, including:
 - a. Customer correspondence and billings.
 - b. Surface water and water quality.
 - c. Repair and maintenance items, if any, including meter replacement program, valve repairs, and manhole surveys.
 - d. Water accountability and analysis of water distribution costs.
 - e. Conduct hearing on termination of water service and authorize termination of service.
 - f. Adopt Amended Rate Order.
16. Matters related to the North Harris County Regional Water Authority.
17. Public communications, including website and authorize publication of communication with the community in the utility bills, the Champion Forest Women's Club Newsletter, on the web site or other publications, if any.

18. Meeting schedule and items for inclusion on the next meeting agenda.



Attorney for the District



Cypress Forest Public Utility District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.087 (Economic Development).