

MINUTES  
CYPRESS FOREST PUBLIC UTILITY DISTRICT

September 15, 2011

The Board of Directors (the "Board") of Cypress Forest Public Utility District, Harris County, Texas (the "District"), met in special session, open to the public, on the 15th day of September 2011, at the Cypress Forest Public Utility District Administrative Building, 16215 Champion Forest Drive, Spring, Texas 77379, inside the boundaries of the District, and the roll was called of the members of the Board:

|                       |                          |
|-----------------------|--------------------------|
| Fred P. Jones         | President                |
| Greg DiCioccio        | Vice President           |
| Michael J. Lynch, Jr. | Secretary                |
| Thomas J. Petrick     | Assistant Secretary      |
| David Normand         | Assistant Vice President |

and all of the above were present, thus constituting a quorum.

Also present for all or part of the meeting were the following: Alice Kanayan, Debbie Donahue, Jim Stevens, Paula Anderson, Sally Blackhall, and Barb Smith, residents of the District; David Hanna, Charles Gregory, and Teri Gregory of Royal Disposal & Recycle, L.L.C. ("Royal"); Michael Murr of Murr Incorporated; Nabil Joubran of Pepe Engineering, Ltd. ("Pepe Engineering"); Gus Gustafson of SWWC Services, Inc.; Lou Triche and Les Griffith of Champions Hydro-Lawn, Inc.; Greer Pagan of Allen Boone Humphries Robinson LLP; and Justine M. Cherne, Recording Secretary. A copy of an Attendance Sheet is attached.

Director Jones called the meeting to order.

ADOPT AMENDED RATE ORDER

The Board considered adopting an Amended Rate Order. Following review and discussion, Director DiCioccio moved to adopt an amended Rate Order to include a water rate in the amount of \$0.60 per thousand gallons of actual usage for Public Irrigation Users, effective August 10, 2011. Director Petrick seconded the motion, which was approved by unanimous vote.

DROUGHT CONTINGENCY PLAN

Mr. Gustafson and Director DiCioccio reported on a North Harris County Regional Water Authority Water Conservation Meeting. A copy of Mr. Gustafson's summary of the meeting is attached. The Board discussed water conservation measures. Following discussion, the Board authorized placement of additional water conservation messages onto the District's utility bills.

## DEVELOPMENT OF PARKS AND TRAILS

Mr. Murr reviewed a proposed plan of Phase I Trail System Improvements to connect existing trails to proposed trails around the existing lake located within the Cypress Forest Park. A copy of a drawing of the proposed plan is attached. He reviewed a cost estimate for proposed trail improvements in the amount of \$104,940, a copy of which is attached. Following review and discussion, the Board concurred to review a revised Phase I Trail System Improvements plan and cost estimates at the November meeting of the Board. The Board requested Pepe Engineering to prepare a cost estimate for surveying and engineering services for the trail area for review at the next regular meeting of the Board.

Director DiCioccio and Mr. Griffith discussed the proposed irrigation of the trees in the park located along Cypresswood Drive with water flushed from the District's fire hydrants using Champions Hydro-Lawn's hydro-mulch trucks. Following discussion, Director Lynch moved to authorize such irrigation of the trees up to twice each week, or as needed, in the amount of \$750 for each day. Director DiCioccio seconded the motion, which was approved by unanimous vote.

## PRESENTATION ON GREEN WASTE RECYCLING

Mr. Hanna and Mr. Gregory discussed implementing a more efficient household recycling program and asked the Board to consider implementing a Green Waste Recycling Program. They explained that the waste industry is moving towards diverting green waste (grass clippings, tree limbs, and leaves) away from municipal solid waste landfills. They stated that the cost of disposing green waste into landfills is increasing. They said that moving to a Green Waste Recycling Program would significantly decrease the District's residential waste collection costs through reduction in labor costs, landfill fees, fuel costs, and implementation of more efficient equipment. Mr. Hanna additionally reported on Royal's conversion to compressed natural gas collection vehicles for efficiency and to lower costs. Mr. Gregory proposed changing the District's waste collection services to collect household waste once a week, and regular and green waste recycling once a week, with green waste placed into a 96-gallon container at the curb. He stated that Royal would commit to promoting an educational program for the District's residents, in coordination with the homeowners associations, neighborhood clubs, and schools, to strive for 100% participation. Ms. Gregory discussed recycling education programs for schools. Mr. Gregory additionally discussed possible grant funding from the Harris-Galveston Area Council for implementation of the program.

The Board discussed the next steps for moving forward with educating the District's residents on the proposed program, including Royal's participation in National Night Out. Following discussion the Board concurred to consider extending the District's contract with Royal until June 1, 2012, at the November regular meeting.

KLEINWOOD REGIONAL WASTEWATER TREATMENT PLANT

The Board discussed proposed participation in Kleinwood Joint Powers Board's feasibility study on the possible delivery of treated effluent to the District, Fresh Water Supply District No. 52, and/or Cypress/Raveneaux, LLC. Following discussion, Director Petrick moved to authorize the District to pay a \$5,000 deposit to the Kleinwood Joint Powers Board to be included in the study. Director DiCioccio seconded the motion, which was approved by unanimous vote.


RAVENEUX COUNTRY CLUB TRACT DEVELOPMENT, LEASE AGREEMENT

The Board discussed matters related to the development project for the Raveneaux Country Club Tract and the Lease Agreement for the Raveneaux Country Club Tract (the "Lease Agreement") with JP/Raveneaux Partners, L.P.

There being no other matters to come before the Board, the meeting was adjourned.

(SEAL)



  
Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

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