

MINUTES OF SPECIAL MEETING
OF
CYPRESS FOREST PUBLIC UTILITY DISTRICT

July 29, 2004

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

The Board of Directors of Cypress Forest Public Utility District, Harris County, Texas, met in special session, open to the public, on the 29th day of July, 2004, at the Cypress Forest Public Utility District's Administrative Building, 16215 Champion Forest Drive, Spring, Texas, 77379, within the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Roger P. Balog	President
Michael J. Lynch, Jr.	Vice President
Thomas J. Petrick	Secretary
William J. Lawrence	Assistant Vice President
Deborah L. Jackson	Assistant Secretary

and all of said directors were present, thus constituting a quorum.

Also present at the meeting were the following: Salim Joubran of Pepe Engineering, Ltd.; Kim Shelnutt of Myrtle Cruz, Inc.; and Steve Robinson of Allen Boone Humphries LLP ("ABH").

REVIEW PROPOSAL AND AUTHORIZE EXECUTION OF CONTRACT WITH CHAMPIONS HYDRO-LAWN, INC. FOR SEEDING

Mr. Joubran reviewed and recommended approval of a proposal from Champions Hydro-Lawn, Inc. in the amount of \$950.00 for seeding of the area disturbed by the repair of a twelve-inch water line and trestle, a copy of which is attached. Following review and discussion, Director Lynch moved that the Board accept the proposal as presented. Director Lawrence seconded the motion, which was approved by unanimous vote.

CONDUCT DIRECTOR WORKSHOP

The Board next conducted a Director Workshop. Mr. Robinson, Ms. Shelnutt and Mr. Joubran discussed items included on a Director Workshop Agenda and in a booklet

on District Requirements and Reporting from the Association of Water Board Directors 2004 Winter Conference, copies of which are attached. The Board reviewed a list of Director responsibilities and concurred to designate Director Lawrence to be in charge of the development of a District web site.

There being no further business to come before the Board, the meeting was adjourned.

Secretary, Board of Directors

(SEAL)

LIST OF ATTACHMENTS TO MINUTES

	Minutes <u>Page</u>
proposal from Champions Hydro-Lawn, Inc.	1
Director Workshop Agenda	1
booklet on District Requirements and Reporting.....	2